

## **Safeguarding Policy**



### **Al-Baqir Institute**

Review Date: 23<sup>rd</sup> August 2025

#### **Introduction:**

Al-Baqir Institute is committed to ensuring the safety, welfare, and well-being of all individuals who participate in our programs and activities. This Safeguarding Policy outlines our commitment to safeguarding children, young people, and vulnerable adults, and provides guidelines for creating a secure environment for everyone.

#### **Designated Safeguarding Lead (DSL):**

The Designated Safeguarding Lead (DSL) at Al-Baqir Institute is Aminah Jeelani. The DSL is responsible for overseeing and coordinating all safeguarding matters, ensuring that appropriate policies, procedures, and actions are in place to protect the welfare of individuals. The DSL also acts as the primary point of contact for safeguarding concerns and queries.

#### **Responsibilities:**

All staff members, volunteers, and individuals affiliated with Al-Baqir Institute are responsible for creating a safe environment, reporting concerns, and adhering to this policy. The DSL is responsible for implementing safeguarding procedures, providing training, and ensuring that concerns are appropriately addressed in line with legal requirements.

#### **Reporting Concerns:**

Any concerns or disclosures related to the safety and welfare of children, young people, or vulnerable adults should be reported to the DSL immediately.

The DSL will assess the concern, decide regarding the appropriate action, and liaise with relevant authorities if necessary.

#### **Recruitment and Training:**

All staff and volunteers who work with children, young people, or vulnerable adults will undergo relevant background checks, including DBS checks, and receive safeguarding training. Regular training sessions will be conducted to ensure that all individuals are aware of their responsibilities and are equipped to recognize and respond to safeguarding concerns.

**Code of Conduct:**

All individuals associated with Al-Baqir Institute are expected to adhere to a code of conduct that emphasises appropriate behaviour and interactions with children, young people, and vulnerable adults. Physical contact should be minimal, necessary, and appropriate within the context of the activity.

**Confidentiality:**

Information regarding safeguarding concerns will be treated with the utmost confidentiality and shared only on a need-to-know basis. Information will be shared with relevant authorities only in cases where the safety and well-being of individuals are at risk.

**Modification of Policy:**

Al-Baqir Institute retains the right to modify or update this Safeguarding Policy as needed. Any changes to the policy will be communicated to students, staff, and parents through official channels.

By enrolling a student at Al-Baqir Institute, parents and guardians acknowledge their understanding and agreement to abide by the terms and conditions outlined in this Safeguarding Policy.

For any further information or assistance, please contact:

Phone: 07494 757840

Email: [admin@albaqir.co.uk](mailto:admin@albaqir.co.uk)